

Psychometrist (Neuropsychology Technician)

Houston, TX – Neuropsychology Practice

The **Psychometrist/Neuropsychology Technician** is responsible for conducting assessments of clinical patients and requires specialized knowledge of standardized administration and scoring procedures for a wide range of intellectual, psychological and neuropsychological tests. Additionally, the technician collaborates with the *Neuropsychologist* in order to coordinate patient care and other duties as assigned. The ideal candidate is detail-oriented, efficient, flexible, and a self-directed learner who can independently and in a timely manner master neuropsychological test administration and scoring procedures. **Training will be offered to those individuals without prior experience in neuropsychological test administration. This is an in-person position, not virtual.**

The **Psychometrist/Neuropsychology Technician** will: a) become proficient in the standardized administration of a wide range of intellectual, psychological and neuropsychological tests (face to face, paper and pencil based with some computer test administration) for patients aged 16 and older, b) establish an appropriate testing environment to ensure accurate performance, c) adapt test battery to fit the needs of patients with varying abilities, d) become proficient in scoring all tests administered and prepare data for interpretation, and e) observe and document relevant patient behaviors.

The position requires basic computer skills and the capability to become proficient in the use of neuropsychological scoring programs. Our comprehensive batteries test a range of cognitive abilities including memory, language, executive functioning, processing speed, intelligence, academics, visual spatial abilities, and mood/personality. ***This position is contingent on the employee's ability to administer all tests after the completion of training.***

Other responsibilities include organizing testing room, maintaining inventory of supplies, ordering neuropsychological test materials (as necessary), greet patients, and other duties as assigned.

Candidate Requirements:

1. Bachelor's degree or higher (mental health related field of study preferred)
2. Minimum of one-year experience working with patients in a health or mental-health related field
3. Willingness to grow, learn and listen to feedback to improve performance
4. Consultation with neuropsychologist and other psychometrists to coordinate patient care
5. Kind and positive attitude with patients and staff
6. Oral and written communication skills
7. Excellent organizational skills and attention to detail are essential
8. Ability to work independently and efficiently, while maintaining professionalism

Hours: 9am - 4pm

Location: 1110 NASA Parkway, Suite 108C
Houston, TX 77058 (southern Harris county)